

MASTER MEMORANDUM OF UNDERSTANDING

For Academic Publishing, Research Collaboration, Scholarly Communication & Professional Services

This Memorandum of Understanding (“MOU”) is made and entered into on this ____ day of _____, 20.

BETWEEN

UNIVERSAL PUBLICATION HOUSE (UPH)

An academic publishing and research dissemination organization

Location: Madhya Pradesh, India

Email: info@universalpublicationhouse.com

Website: www.universalpublicationhouse.com

Hereinafter referred to as the “First Party”, “UPH”, or “Publisher”;

AND

Name of Second Party: _____

Party Type:

- ☐ Individual / Author / Researcher
- ☐ University / College / Academic Institution
- ☐ Research Organization / Research Centre
- ☐ Vendor / Service Provider
- ☐ Company / Agency
- ☐ Professional Organization
- ☐ Other: _____

Address: _____

Email: _____

Authorized Representative (if applicable): _____

Designation: _____

Hereinafter referred to as the “Second Party”, “Partner”, or “Collaborating Party”.

The First Party and Second Party may individually be referred to as a “**Party**” and collectively as the “**Parties.**”

1. PREAMBLE

WHEREAS, Universal Publication House is engaged in academic publishing, scholarly communication, research dissemination and related academic services through a portfolio of peer-reviewed journals and research platforms;

WHEREAS, UPH supports researchers, academicians, professionals, institutions and organizations in the dissemination and visibility of scholarly work through appropriate publishing, editorial, digital and research communication activities;

WHEREAS, UPH maintains and supports a portfolio of academic journals across areas including medical sciences, clinical sciences, artificial intelligence, computer science, information technology, engineering, business, management, multidisciplinary sciences, social sciences and humanities;

WHEREAS, UPH also provides or supports research dissemination activities including open-access publishing, author/researcher profiles, research repository services, editorial support, DOI-related publishing services, conference-related scholarly communication and other mutually agreed academic initiatives;

WHEREAS, the Second Party wishes to collaborate with UPH for one or more academic, research, publishing, institutional, professional, technological, promotional or service-related purposes;

NOW, THEREFORE, the Parties, intending to establish a professional framework for cooperation, hereby agree to the following terms and conditions.

2. PURPOSE OF THIS MOU

The purpose of this MOU is to establish a flexible and mutually beneficial framework for collaboration between UPH and the Second Party.

Depending upon the nature of the Second Party, the collaboration may include:

1. Academic publishing and manuscript submission;
2. Research dissemination and scholarly communication;
3. Institutional academic collaboration;

4. Author and researcher profile development;
5. Journal and publication-related activities;
6. Research repository and digital research visibility;
7. Conferences, seminars, workshops and academic events;
8. Editorial and research communication support;
9. Technology, website, OJS or digital publishing support;
10. Vendor and professional service arrangements;
11. Research outreach and awareness activities;
12. Referral and professional collaboration;
13. Joint academic initiatives;
14. Other activities mutually agreed upon in writing.

This MOU is intended to provide a **master framework**. Specific projects, services, fees, deliverables, timelines and responsibilities may be established through separate written schedules, quotations, purchase orders, work orders, service agreements, invoices, emails or other written confirmations accepted by both Parties.

3. NATURE OF THE COLLABORATION

The Parties acknowledge that this MOU is a framework agreement and does not automatically create an obligation to undertake any particular project or transaction unless separately agreed in writing.

The collaboration may be:

- Academic;
- Research-oriented;
- Publishing-related;
- Institutional;
- Individual/author-based;
- Vendor/service-based;
- Technology-based;
- Event-based;
- Outreach or communication-based; or
- Any combination of the above.

The applicable collaboration category may be recorded below:

Selected Collaboration Category:

- ☐ Individual / Author / Researcher
- ☐ Academic Institution
- ☐ Research Organization

- ☐ Journal / Publishing Collaboration
 - ☐ Vendor / Service Provider
 - ☐ Technology / Digital Services
 - ☐ Conference / Event Collaboration
 - ☐ Research Dissemination
 - ☐ Other: _____
-

4. SCOPE OF COLLABORATION

Subject to the applicable policies and written arrangements, the Parties may collaborate in the following areas.

4.1 Academic Publishing

UPH may provide or facilitate access to applicable publishing channels within its journal portfolio for scholarly manuscripts submitted by eligible authors or institutions.

The publication process may include, as applicable:

- Manuscript submission;
- Initial editorial screening;
- Peer-review or editorial evaluation;
- Revision;
- Editorial decision;
- Copyediting or formatting;
- Galley/proof review;
- Publication;
- DOI-related processing where applicable;
- Digital dissemination;
- Repository or archival services where applicable.

All manuscripts shall remain subject to the applicable journal's editorial policies, publication ethics requirements and academic standards.

4.2 Institutional Collaboration

Where the Second Party is a university, college, institution, research centre or organization, the Parties may collaborate on:

- Faculty and researcher engagement;
- Research dissemination;
- Manuscript submission initiatives;
- Academic publication awareness;
- Special issues;
- Conference proceedings;
- Workshops and seminars;
- Research communication;
- Author profile development;
- Institutional research visibility;
- Repository-related activities;
- Joint academic initiatives;
- Calls for papers;
- Research networking;
- Other mutually agreed scholarly activities.

Institutional collaboration shall not be interpreted as an endorsement, accreditation, ranking, certification or formal academic affiliation unless specifically stated in a separate written agreement.

4.3 Individual Author / Researcher Collaboration

Where the Second Party is an individual author, researcher, academician or professional, collaboration may include:

- Manuscript submission;
- Editorial communication;
- Publication-related assistance;
- Author profile creation or enhancement;
- Research visibility initiatives;
- Repository inclusion where applicable;
- Certificates and publication documentation where applicable;
- Research dissemination;
- Future publication opportunities;
- Conference participation;
- Other mutually agreed services.

The availability of any service shall depend upon applicable UPH/journal policies.

4.4 Vendor and Professional Service Collaboration

Where the Second Party acts as a vendor, contractor, agency, consultant or professional service provider, the Parties may collaborate in areas such as:

- Website development and maintenance;
- OJS or publishing-platform support;
- Software and technology services;
- Graphic design;
- Printing and publication production;
- Digital services;
- Research communication;
- Marketing or outreach services;
- Event support;
- Administrative services;
- Content and editorial support;
- Data or technology services;
- Consultancy;
- Other professional services.

Specific vendor services shall be governed by a separate quotation, purchase order, work order, service schedule or written confirmation wherever appropriate.

5. RESPONSIBILITIES OF UNIVERSAL PUBLICATION HOUSE

UPH shall, subject to its policies, resources and applicable agreements:

1. Coordinate agreed activities in a professional manner;
2. Provide appropriate communication regarding applicable publishing or service procedures;
3. Maintain editorial independence in journal-related decisions;
4. Provide relevant information regarding applicable requirements;
5. Coordinate with authors, institutions or vendors as reasonably required;
6. Maintain appropriate records relating to agreed activities;
7. Provide applicable publication or service documentation;
8. Communicate applicable fees or charges before they become payable;
9. Protect confidential information received from the Second Party, subject to applicable law;
10. Perform agreed services within reasonable timelines, subject to dependencies outside UPH's control.

Where third-party platforms, technology providers, indexing services, DOI agencies, hosting providers, reviewers, editors or other external parties are involved, UPH shall not be responsible for delays or decisions independently made by such third parties.

6. RESPONSIBILITIES OF THE SECOND PARTY

The Second Party agrees to:

1. Provide accurate and complete information;
2. Submit authentic and original materials where applicable;
3. Follow applicable journal, publication, institutional or service policies;
4. Provide documents and information required for the agreed activity;
5. Make applicable payments within agreed timelines;
6. Respond to reasonable communications;
7. Respect intellectual property rights;
8. Not knowingly provide fraudulent, misleading or unlawful information;
9. Obtain required permissions, approvals or consents for submitted materials;
10. Cooperate in resolving reasonable operational issues;
11. Comply with applicable laws and regulations;
12. Not misrepresent the relationship with UPH.

For institutional or vendor collaborations, the Second Party shall also ensure that its representatives, employees, agents or authorized persons comply with the terms applicable to the collaboration.

7. EDITORIAL INDEPENDENCE AND PUBLICATION DECISIONS

The Parties expressly acknowledge that academic publication decisions must remain independent.

Nothing in this MOU shall be interpreted as a promise or guarantee that any manuscript will be:

- Accepted;
- Published;
- Published within a particular period;
- Indexed in any particular database;

- Assigned a particular citation impact;
- Ranked by any organization;
- Accepted by any university or regulatory body; or
- Recognized for any particular academic purpose.

Manuscripts shall be evaluated according to the applicable journal's editorial policies, scope, peer-review procedures, ethical requirements and academic standards.

No commercial, institutional or partnership relationship shall automatically determine the editorial outcome of a manuscript.

8. PUBLICATION ETHICS AND ACADEMIC INTEGRITY

The Parties agree to support responsible scholarly communication.

Where applicable, authors and participating institutions shall comply with generally recognized principles of publication ethics, including requirements concerning:

- Originality;
- Authorship;
- Plagiarism;
- Duplicate submission;
- Fabrication;
- Falsification;
- Conflicts of interest;
- Ethical approval;
- Research consent;
- Data integrity;
- Proper citation;
- Retraction and correction procedures.

UPH may take appropriate action in accordance with applicable journal policies if material violations are identified.

Such action may include requesting clarification, revision, correction, rejection, withdrawal, retraction or other appropriate measures.

9. AUTHOR PROFILE AND RESEARCH VISIBILITY

Where included in the applicable service or collaboration, UPH may support author/researcher visibility through:

- Author profile pages;
- Publication listings;
- Research-related information;
- Scholarly communication;
- Repository records;
- Publication announcements;
- Academic outreach;
- Other digital research dissemination mechanisms.

The Second Party shall provide accurate information and appropriate authorization for publication of profile information.

The creation of an author profile shall not be interpreted as a guarantee of academic recognition, ranking, employment, promotion, funding, admission or institutional accreditation.

10. RESEARCH REPOSITORY AND DIGITAL DISSEMINATION

Where applicable, UPH may facilitate dissemination of eligible scholarly materials through its research repository or other digital platforms.

Materials may include, subject to applicable policies:

- Published articles;
- Conference papers;
- Proceedings;
- Preprints;
- Working papers;
- Theses or dissertations;
- Datasets;
- Other research outputs.

The rights of authors and copyright holders shall remain subject to the applicable copyright, licensing and repository policies.

The Second Party shall ensure that it has the necessary rights and permissions to submit any material for repository or digital dissemination.

11. JOURNAL PORTFOLIO

UPH currently presents a portfolio of nine academic journals.

The journal portfolio is listed in **Annexure A** of this MOU.

The Parties acknowledge that the journal portfolio may change over time. UPH may add, remove, rename, transfer, discontinue or otherwise modify a journal subject to applicable policies and operational requirements.

Any such change shall not automatically invalidate this MOU.

The specific journal applicable to a particular manuscript or collaboration shall be determined based on scope, editorial requirements and mutual communication.

12. FEES, PAYMENTS AND COMMERCIAL TERMS

Any applicable:

- Article Processing Charge (APC);
- Publication fee;
- Service fee;
- Vendor fee;
- Consultancy fee;
- Event fee;
- Technology fee;
- Design/production fee;
- Reimbursement;
- Commission;
- Discount;
- Institutional rate; or
- Other commercial amount

shall be communicated separately and shall not be deemed fixed solely by this MOU.

The applicable financial terms may be documented through:

- Quotation;
- Invoice;
- Purchase order;
- Service schedule;
- Work order;
- Payment confirmation;
- Written email confirmation; or
- Other written agreement.

Unless otherwise agreed in writing, each Party shall bear its own applicable taxes, bank charges and regulatory obligations.

No payment shall by itself create a guarantee of manuscript acceptance, publication, indexing or academic recognition.

13. VENDOR-SPECIFIC COMMERCIAL TERMS

Where the Second Party is a vendor or service provider, the following terms may be separately specified:

Service / Project: _____

Deliverables: _____

Project Start Date: _____

Expected Completion Date: _____

Professional / Service Fee: _____

Payment Schedule: _____

Taxes: _____

Primary Contact – UPH: _____

Primary Contact – Vendor: _____

Additional technical specifications, service levels, milestones, warranties or support requirements may be included in a separate Work Order or Service Schedule.

In the event of inconsistency, the Parties shall determine the applicable document according to the written agreement governing that specific project.

14. INTELLECTUAL PROPERTY RIGHTS

Each Party shall retain ownership of intellectual property that it owned prior to entering into this MOU.

Unless otherwise agreed in writing:

1. Authors retain applicable rights in their original scholarly works, subject to the relevant publishing agreement and journal copyright/licensing policy;
2. UPH retains rights in its trademarks, logos, website content, publishing systems, branding, templates and proprietary materials;
3. Vendors retain rights in their pre-existing tools and materials;
4. New materials created specifically under a project shall be governed by the applicable project agreement.

Neither Party may use the intellectual property, trademarks, logos or proprietary materials of the other Party beyond the permitted purpose without appropriate authorization.

15. USE OF NAME, LOGO AND BRANDING

Neither Party shall use the other's name, logo, trademark or branding in a misleading manner.

Where the Parties have agreed to publicize a collaboration, each Party may use the other Party's name or logo solely for the approved purpose and in accordance with any branding instructions.

Neither Party shall represent that the other Party endorses a product, service, institution, person or activity unless expressly authorized in writing.

16. CONFIDENTIALITY

Each Party may receive confidential information from the other Party.

Confidential information may include:

- Business information;
- Commercial terms;
- Pricing;
- Vendor information;
- Unpublished manuscripts;
- Research information;
- Personal information;
- Technical information;
- Login or system information;
- Strategic plans;
- Non-public correspondence.

Each Party agrees to use confidential information only for the purpose for which it was provided and to take reasonable steps to prevent unauthorized disclosure.

Confidentiality obligations shall not apply to information that:

1. Is already publicly available;
2. Was lawfully known before disclosure;
3. Becomes publicly available without breach;
4. Is independently developed; or
5. Must be disclosed under applicable law or legal process.

17. DATA PROTECTION AND PRIVACY

The Parties shall handle personal information responsibly and in accordance with applicable laws and reasonable data protection practices.

The Second Party acknowledges that UPH may process information reasonably necessary for:

- Manuscript processing;
- Author communication;
- Publication;
- Certificates;
- Profiles;
- Invoicing;
- Vendor management;
- Institutional coordination;
- Record keeping;

- Research dissemination;
- Other agreed services.

The Parties shall take reasonable measures to protect personal and confidential information from unauthorized access, alteration, disclosure or misuse.

18. REPRESENTATIONS AND WARRANTIES

Each Party represents that:

1. It has the authority to enter into this MOU;
2. The information provided by it is materially accurate;
3. It shall comply with applicable laws;
4. It shall not knowingly infringe third-party rights;
5. It shall perform its agreed responsibilities in good faith.

Where the Second Party is an institution or company, its authorized representative confirms that he/she has authority to sign this MOU on behalf of the organization.

19. NON-EXCLUSIVITY

Unless expressly agreed in writing, this MOU is **non-exclusive**.

Nothing in this MOU shall prevent either Party from:

- Entering into similar arrangements with other organizations;
- Working with other publishers;
- Working with other vendors;
- Engaging with other institutions;
- Providing or receiving similar services elsewhere.

Any exclusive arrangement must be established through a separate written agreement signed by authorized representatives of both Parties.

20. NO PARTNERSHIP, AGENCY OR EMPLOYMENT

This MOU does not by itself create:

- A legal partnership;
- Joint venture;
- Employer-employee relationship;
- Franchise;
- Agency relationship; or
- Fiduciary relationship

between the Parties.

Neither Party shall have authority to bind the other Party unless such authority has been expressly granted in writing.

The term “Partner” used in this MOU is descriptive of the collaboration relationship and does not create a legal partnership.

21. PUBLICITY AND COMMUNICATION

The Parties may mutually agree to announce or promote a collaboration through:

- Websites;
- Social media;
- Newsletters;
- Academic announcements;
- Press releases;
- Conferences;
- Institutional communications;
- Other appropriate channels.

Any public statement that materially represents the other Party shall be factually accurate and shall not create a misleading impression regarding the nature of the relationship.

22. RECORDS AND DOCUMENTATION

Each Party shall maintain reasonable records relating to activities performed under this MOU.

Where required, the Parties may exchange:

- Manuscript information;
- Invoices;
- Payment records;
- Service documentation;
- Project reports;
- Certificates;
- Correspondence;
- Institutional information;
- Other relevant records.

Records may be retained for reasonable administrative, legal, financial or academic purposes.

23. TERM OF THE MOU

This MOU shall become effective on the date of the last signature (“Effective Date”).

The initial term shall be:

_____ (____) years

unless terminated earlier in accordance with this MOU.

The Parties may renew this MOU through written agreement.

If no renewal period is specified, the Parties may mutually extend the MOU through written confirmation.

24. TERMINATION

Either Party may terminate this MOU by providing **30 days' written notice** to the other Party unless a different period is agreed in writing.

A Party may terminate the MOU with immediate effect where the other Party:

1. Commits a material breach;
2. Engages in fraud or unlawful activity;

3. Seriously violates confidentiality;
4. Repeatedly fails to perform material obligations;
5. Becomes unable to perform its obligations; or
6. Engages in conduct that materially damages the legitimate interests or reputation of the other Party.

Termination shall not automatically cancel obligations already accrued before the termination date.

Any ongoing project shall be handled according to the applicable project agreement or written settlement between the Parties.

25. EFFECT OF TERMINATION

Upon termination:

- Confidentiality obligations shall continue where applicable;
- Accrued payment obligations shall remain payable;
- Intellectual property rights shall remain governed by the applicable agreements;
- Previously published scholarly material shall remain subject to applicable publication and copyright policies;
- Each Party shall return or securely dispose of confidential information where reasonably required;
- Ongoing projects shall be concluded, transferred or otherwise handled according to mutually agreed terms.

Termination shall not require the deletion or withdrawal of legitimate academic records unless required by applicable policy, law or a valid correction/retraction process.

26. LIMITATION OF LIABILITY

To the extent permitted by applicable law, neither Party shall be liable for indirect, incidental, special or consequential losses arising from activities under this MOU unless such limitation is prohibited by law.

UPH shall not be responsible for:

- Decisions of independent peer reviewers;
- Editorial decisions;
- Third-party indexing decisions;

- DOI registration delays caused by external providers;
- Hosting or technical outages;
- Internet failures;
- Government or regulatory changes;
- Delays caused by incomplete information from the Second Party;
- Force majeure events;
- Decisions made independently by universities, indexing agencies or other third parties.

Nothing in this clause shall exclude liability that cannot lawfully be excluded.

27. FORCE MAJEURE

Neither Party shall be considered in breach for delay or failure caused by circumstances beyond reasonable control, including:

- Natural disasters;
- War;
- Civil disturbance;
- Government restrictions;
- Epidemics or pandemics;
- Major infrastructure failures;
- Cyber incidents;
- Internet or hosting failures;
- Power failures;
- Strikes;
- Acts of government;
- Other events beyond reasonable control.

The affected Party shall, where reasonably possible, inform the other Party and take reasonable steps to minimize the impact.

28. DISPUTE RESOLUTION

The Parties shall first attempt to resolve any dispute through good-faith communication between their authorized representatives.

If the dispute cannot be resolved through mutual discussion, the Parties may consider mediation or other mutually agreed dispute-resolution mechanisms before commencing formal proceedings.

Unless otherwise agreed in writing, the applicable jurisdiction shall be determined in accordance with the governing-law clause below.

29. GOVERNING LAW AND JURISDICTION

This MOU shall be interpreted in accordance with the applicable laws of **India**.

Subject to applicable law and any mutually agreed dispute-resolution mechanism, the courts having appropriate jurisdiction over the location of UPH may have jurisdiction over disputes arising from this MOU.

The Parties may specify a different jurisdiction in a project-specific agreement where legally appropriate.

30. AMENDMENTS

Any amendment, modification or addition to this MOU shall be made in writing and approved by authorized representatives of both Parties.

An amendment may be made through:

- Addendum;
- Revised Schedule;
- Annexure;
- Written amendment;
- Other mutually signed written document.

Verbal amendments shall not be binding unless subsequently confirmed in writing.

31. ASSIGNMENT

Neither Party shall assign or transfer its material rights or obligations under this MOU to a third party without prior written consent of the other Party, except where such transfer is permitted by applicable law or is part of a legitimate corporate restructuring.

32. SEVERABILITY

If any provision of this MOU is found invalid, illegal or unenforceable, the remaining provisions shall continue to remain effective to the extent permitted by law.

The Parties shall endeavor to replace the affected provision with a valid provision that most closely reflects the original commercial or collaborative intention.

33. ENTIRE UNDERSTANDING

This MOU represents the general understanding between the Parties concerning the subject matter described herein and supersedes prior informal understandings relating specifically to the same subject matter, except where expressly incorporated.

Specific project agreements may supplement this MOU.

In case of conflict between this MOU and a later project-specific written agreement, the Parties shall determine which provision governs the specific transaction based on the wording and purpose of that agreement.

34. NOTICES

Official notices under this MOU shall be communicated through the contact details provided by the Parties.

First Party – UPH

Universal Publication House

Madhya Pradesh, India

Email: info@universalpublicationhouse.com

Website: www.universalpublicationhouse.com

Second Party

Name: _____

Address: _____

Email: _____

Phone: _____

The Parties shall promptly inform each other of any material change in contact details.

35. GOOD-FAITH COLLABORATION

The Parties agree to conduct their relationship in good faith and to communicate professionally.

The Parties shall endeavor to:

- Maintain transparent communication;
 - Respect academic and professional standards;
 - Resolve operational difficulties constructively;
 - Avoid misleading representations;
 - Protect confidential information;
 - Respect intellectual property;
 - Support the legitimate objectives of the collaboration.
-

36. NO GUARANTEE OF ACADEMIC OUTCOME

For avoidance of doubt, this MOU does not guarantee:

- Publication;
- Manuscript acceptance;
- Peer-review outcome;
- Indexing;
- Citation;
- Impact factor;
- Ranking;
- Accreditation;
- University recognition;
- Employment or promotion;
- Research funding;
- Conference acceptance;
- Any particular academic or commercial result.

Any academic decision shall remain subject to the applicable policies and independent decision-making processes.

37. ETHICAL BUSINESS PRACTICES

Both Parties agree not to knowingly engage in:

- Fraudulent activity;
- Misrepresentation;
- Bribery;
- Unauthorized payments;
- Copyright infringement;
- Identity misuse;
- Falsification of documents;
- Unlawful use of personal information;
- Misleading academic claims.

Either Party may suspend relevant activities where credible evidence of serious misconduct exists, subject to applicable procedures and law.

38. COMPLIANCE WITH POLICIES

The Second Party acknowledges that activities involving UPH journals or publishing platforms may be subject to:

- Journal scope;
- Author guidelines;
- Publication ethics;
- Copyright policies;
- Open-access policies;
- Retraction policies;
- Editorial procedures;
- Peer-review requirements;
- Privacy policies;
- Repository policies;
- Other applicable UPH or journal policies.

The relevant policy in force for the applicable service shall govern the activity.

39. ANNEXURES AND SCHEDULES

The following documents may form part of this MOU:

Annexure A – UPH Journal Portfolio

Lists the academic journals supported or published by UPH.

Annexure B – Individual Author/Researcher Collaboration Schedule

Used where the Second Party is an individual.

Annexure C – Institutional Collaboration Schedule

Used for universities, colleges, research institutions and organizations.

Annexure D – Vendor/Service Provider Schedule

Used for vendors, agencies, contractors and professional service providers.

Annexure E – Commercial / Financial Schedule

Used to record project-specific fees, payment terms, discounts and deliverables.

The applicable annexure may be attached according to the nature of the collaboration.

40. ACCEPTANCE

By signing below, the Parties confirm that:

1. They have read and understood this MOU;
 2. They have authority to enter into this MOU;
 3. They agree to cooperate in good faith;
 4. They understand that specific activities may require additional written agreements;
 5. They understand that academic publication decisions remain independent;
 6. They agree that the MOU is non-exclusive unless otherwise stated in writing.
-

SIGNATURE PAGE

FOR UNIVERSAL PUBLICATION HOUSE

Universal Publication House (UPH)

Authorized Representative:

Name: _____

Designation: _____

Signature: _____

Date: _____

Place: _____

Official Seal/Stamp:

FOR THE SECOND PARTY

Organization / Individual Name:

Authorized Representative:

Designation:

Signature:

Date:

Place:

Official Seal/Stamp (if applicable):

WITNESS 1

Name: _____

Designation/Relationship: _____

Address: _____

Signature: _____

Date: _____

WITNESS 2

Name: _____

Designation/Relationship: _____

Address: _____

Signature: _____

Date: _____

ANNEXURE A

UNIVERSAL PUBLICATION HOUSE – JOURNAL PORTFOLIO

As presented on the UPH publisher website, the current portfolio includes the following nine journals:

1. International Journal of Medical Science and Dental Health (IJMSDH)

eISSN: 2454-4191

Area: Medical Sciences, Dentistry, Healthcare, Clinical Studies, Public Health and Allied Disciplines

Status on UPH Website: Official Journal

2. Frontiers in Medical and Clinical Sciences

eISSN: 2978-3747

Area: Medical Sciences, Clinical Practice, Healthcare Innovations and Biomedical Studies

3. Frontiers in Emerging Artificial Intelligence and Machine Learning

eISSN: 2978-3704

Area: Artificial Intelligence, Machine Learning, Deep Learning, Intelligent Systems and Data-Driven Innovations

4. Frontiers in Emerging Computer Science and Information Technology

ISSN/eISSN: 2978-3712

Area: Computer Science, Software Engineering, Information Technology, Cybersecurity, Networking, Cloud Computing and Digital Innovation

5. Frontiers in Emerging Engineering & Technologies

ISSN/eISSN: 2978-3720

Area: Engineering, Emerging Technologies, Sustainable Innovation and Industrial Applications

6. Frontiers in Business Innovations and Management

ISSN/eISSN: 2978-3690

Area: Business Management, Entrepreneurship, Finance, Marketing, Organizational Studies and Innovation Management

7. Frontiers in Emerging Multidisciplinary Sciences

eISSN: 2978-3739

Area: Natural Sciences, Social Sciences, Health Sciences, Engineering and Emerging Interdisciplinary Research

8. Frontiers in Social Thoughts and Humanity

ISSN/eISSN: 2978-3755

Area: Social Sciences, Humanities, Philosophy, Culture, Public Policy and Interdisciplinary Human Studies

9. Frontiers in Strategic Management

ISSN/eISSN: 2978-3682

Area: Strategic Management, Leadership, Corporate Governance, Business Strategy and Organizational Performance

The above journal portfolio is subject to change in accordance with UPH's publishing and operational requirements. The current portfolio and descriptions are based on information presented on the UPH website.

ANNEXURE B

INDIVIDUAL AUTHOR / RESEARCHER COLLABORATION SCHEDULE

This Schedule applies when the Second Party is an individual author, researcher, academician, clinician, professional or independent contributor.

B1. Applicable Services

- ☐ Manuscript Submission
- ☐ Publication Support
- ☐ Author Profile
- ☐ Research Repository
- ☐ Conference Participation
- ☐ Research Dissemination
- ☐ Certificate / Publication Documentation
- ☐ Other: _____

B2. Author Details

Full Name: _____

Institution/Affiliation: _____

Country: _____

ORCID (if applicable): _____

Email: _____

B3. Manuscript Details

Title: _____

Journal: _____

Article Type: _____

Submission Date: _____

B4. Financial Terms

Applicable Fee: _____

Currency: _____

Discount/Concession: _____

Payment Deadline: _____

Payment Method: _____

B5. Additional Terms

ANNEXURE C

INSTITUTIONAL COLLABORATION SCHEDULE

This Schedule applies to universities, colleges, research organizations, hospitals, academic institutions, research centres or other organizations.

C1. Institution

Institution Name: _____

Address: _____

Website: _____

Authorized Representative: _____

Designation: _____

C2. Proposed Areas of Collaboration

- ☐ Research Dissemination
- ☐ Journal Publishing
- ☐ Faculty/Researcher Engagement
- ☐ Special Issues
- ☐ Conferences
- ☐ Workshops/Seminars
- ☐ Author Profiles
- ☐ Research Repository
- ☐ Calls for Papers
- ☐ Academic Outreach
- ☐ Joint Research Communication
- ☐ Other: _____

C3. Institutional Responsibilities

The Institution may:

1. Circulate legitimate academic opportunities to eligible researchers;
2. Encourage researchers to follow applicable journal requirements;
3. Provide accurate institutional information;
4. Coordinate authorized academic activities;
5. Nominate authorized representatives;
6. Support mutually agreed research dissemination initiatives.

C4. UPH Responsibilities

UPH may:

1. Provide information regarding applicable journals and services;
2. Coordinate publishing-related activities;
3. Facilitate agreed research dissemination activities;
4. Provide appropriate documentation;
5. Coordinate with nominated institutional representatives.

C5. Special Terms

ANNEXURE D

VENDOR / SERVICE PROVIDER COLLABORATION SCHEDULE

This Schedule applies to vendors, contractors, agencies, consultants, technology providers, designers, service providers or other professional partners.

D1. Vendor Details

Legal/Business Name: _____

Business Address: _____

Representative: _____

Designation: _____

Email: _____

Phone: _____

D2. Service Category

- ☐ Technology / Software
- ☐ Website Development
- ☐ OJS / Publishing Support
- ☐ Graphic Design
- ☐ Printing
- ☐ Digital Services
- ☐ Marketing / Outreach
- ☐ Event Support
- ☐ Editorial/Content Support
- ☐ Consultancy
- ☐ Other: _____

D3. Project Description

Project Name: _____

Scope: _____

D4. Deliverables

1. _____
2. _____
3. _____
4. _____

D5. Timeline

Start Date: _____

Milestone 1: _____

Milestone 2: _____

Final Delivery: _____

D6. Commercial Terms

Total Project Value: _____

Currency: _____

Payment Schedule: _____

Taxes: _____

Other Charges: _____

D7. Vendor Obligations

The Vendor shall:

- Provide services professionally;
- Meet agreed specifications;
- Protect confidential information;
- Respect UPH intellectual property;
- Avoid unauthorized disclosure;

- Provide reasonable support for agreed deliverables;
- Notify UPH of material delays;
- Comply with applicable laws.

D8. UPH Obligations

UPH shall:

- Provide reasonably required information;
- Communicate project requirements;
- Review agreed deliverables;
- Make applicable payments according to agreed terms;
- Communicate material changes within reasonable time.

ANNEXURE E

COMMERCIAL / PROJECT SCHEDULE

Project/Service Name: _____

Parties: _____

Effective Date: _____

Scope of Work:

Deliverables:

Fee: _____

Discount: _____

Tax: _____

Payment Terms:

Payment Milestones:

Milestone	Amount	Due Date
Advance	_____	_____
Milestone 1	_____	_____
Milestone 2	_____	_____
Final Payment	_____	_____

Special Conditions:

Authorized UPH Representative:

Name: _____

Signature: _____

Date: _____

Authorized Second Party Representative:

Name: _____

Signature: _____

Date: _____